

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, May 4, 2016

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 4, 2016, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Martin.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Martin, Lucky Lofton led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Michael A. Martin, President
Rosemary Thurston, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Lucky Lofton, Bond Manager
Dr. Leslie Minor, Vice President of Academic Affairs
Michael Wyly, President of the Academic Senate
Sandra Therrien, Executive Coordinator, Superintendent-President Office

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Agenda Items for #12 were itemized incorrectly. Agenda Item 12 will begin with Agenda Item 12.(b)

Agenda Item 12.(e) Contract Award for Construction Services for the Vallejo Center Exterior Paint Project, Page 17 should read: Contract Award to Quality Painting & Construction, Inc. for Construction Services for the Vallejo Center Exterior Painting Project

Agenda Item 12.(f) District Authorized Signatures Signing Authority, Resolution No. 15/16-30, Page 21 should include the following authorized signature: Laura Convento, Business Operations Coordinator, Finance and Administration

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the agenda as amended. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION ITEMS)

There were no comments from members of the public regarding Closed Session items.

6. CLOSED SESSION

Board President Martin called the closed session to order at 6:35pm

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case
- (d) Conference with Legal Counsel—Existing
Litigation (Subdivision (a) of Govt. Code §54956.9)
Case #: FCS045285, Case #: FCS045360, Case #: FCS046483, and Claim #: 517976

7. RECONVENE REGULAR MEETING

Board President Martin reconvened the regular meeting at 7:00 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

The Board discussed Public Employee Appointment, and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Professor Michael Wyly presented the Board with the spring 2016 edition of Suisun Valley Review hot off the press. The review is dedicated to Professor Emeritus Quentin Duvall, a staunch advocate for students and the art of creative writing and founder of the Suisun Review in 1980. Mr. Wyly invited all Board members to the official reading on Friday.

10. CONSENT AGENDA – ACTION ITEMS

Human Resources

(b) Employment – 2015-2016, Page 5

It was moved by Trustee Honeychurch and seconded by Trustee Keith to approve the Consent Agenda as presented. The motion passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

(b) Revised Resignation to Retire, Page 6

Dr. Esposito-Noy clarified that Dr. McCord's change of date is now June 1, 2016. Dr. Esposito-Noy stated that the last day of the semester is May 18th; however, staff can choose to retire at a later date even though there is no revenue or benefits after the last day of service.

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Revised Resignation to Retire as presented. The motion passed unanimously.

Finance and Administration

(c) Pacific Gas and Electric Company (PG&E) Request for Easement on Solano Community College Rockville Road Property, Page 7

Dr. Esposito-Noy stated there are two power lines located on campus property that are in poor shape (located near Willotta Drive). This does not impact the current property. The consequences mean that those living around would lose power if the poles should fall. Dr. Esposito-Noy stated there are two individuals from PG&E present at the meeting in case there are questions.

Trustee Brown inquired if the College is planning to develop the land; Dr. Esposito-Noy

advised that because of its location near a creek, the College probably would not since there is ample unused property we could develop and that this area would probably fall under Fish and Game jurisdiction.

President Martin inquired if it was required to place utilities underground should we decide to develop the land, and if so, who is responsible for paying. Pam Kinzie of Kitchell responded that because the land is not adjacent to a roadway, but rather running through the property, she is not sure if the College would be required to place it underground. Solano Community College has its own jurisdiction for development of on-site projects, but when subjected to local authority, there may be a requirement and it would be paid by the entity seeking the construction permit. The Department of Fish and Game has setback requirements from creeks (at least 50 feet).

Trustee Honeychurch asked the PG&E representatives if the re-conductoring will meet load capacity need and is it the Woodcreek 66? The PG&E representative advised that a larger conductor needs to be placed as there are more than 2,000 commercial and residential customers. Trustee Brown reminded the Board members about a past issue with the creek and that Fish and Game may have been involved; Superintendent-President Esposito-Noy advised that she will look into it.

Trustee Honeychurch suggested we table this agenda item until the next meeting to have more time to study. Trustee Brown stated she agrees with Trustee Honeychurch to table the discussion but wanted to know who the commercial customers are. PG&E rep stated these are residential and commercial customers come from the Cordelia sub-station, and work needs to be done now as the summer months are coming and PG&E will be 10% over capacity and wants to eliminate the possibility of interruptions in service.

Trustee Keith understands the position of PG&E but there seems to be something political going on in the Green Valley area with regard to growth containment; she trusts the Board and supports postponing this for two weeks. The PG&E representative advised that the utility poles are circa 1960 on the banks of the creek (susceptible to erosion), movement for the gradual load increase project on hold if they cannot move the poles. Trustee Keith advised that this is not a relocation issue; it is a land use issue.

It was moved by Trustees Young that the issue be tabled to May 18, 2016; Trustee Honeychurch seconded the motion. The motion passed unanimously.

- (d) Contract Award to Kitchell CEM for Professional Services for Vallejo Center Exterior Paint Project, Page 15
- (e) Contract Award to Quality Painting & Construction, Inc. for Construction Services for the Vallejo Center Exterior Painting Project, Page 17

It was moved by Trustee Keith to approve Agenda Item 12.(d) and 12.(e) with one motion. Seconded by Trustee Thurston. The motion passed unanimously.

(f) District Authorized Signatures Signing Authority, Resolution No. 15/16-30, Page 18

It was moved by Trustee Young and seconded by Trustee Thurston to approve the District Authorized Signatures Signing Authority, Resolution No. 15/16-30 as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: Yes

AYES: Trustee Brown, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

Academic Affairs

(g) Integrated Testing Program with NCLEX-RN Review Course Agreement between the Solano Community College District and Kaplan, Inc., Page 22

Dr. Minor introduced the NCLEX-RN Exam. She advised that nursing students are interested in preparing for the test outside of classes and skills labs, and is requesting permission to enter into an agreement with Kaplan Inc., a national test preparatory company. In the agreement, the College is tasked with supplying classrooms for the reviews and rosters of students interested. Students would pay for the review course themselves (at a minimum cost of \$135; maximum cost is \$540).

Trustee Brown asked if the student can pay by month or is it prepay. Dr. Minor answered that she believes payment has to be made in full prior to participating, but she will confirm with Dean Gabriel.

Trustee Thurston asked if we do this every year. Dr. Minor stated we do but doesn't know how long this will continue; this agreement is for 2 years.

President Martin asked if there are other services that can provide this to reduce the cost for students. Dr. Minor stated yes but this is the only one that we entered into conversation with.

Trustee Young asked if there are other colleges in the area that are using this group. Dr. Minor will look into that.

Trustee Brown moved to table this item until May 18, 2016. Trustee Young seconded; the motion passed unanimously.

13. BOARD STUDY SESSION (NO ACTION REQUIRED)

International Experience

Presented by Dr. Leslie Minor, Vice President of Academic Affairs

Dr. Esposito-Noy advised that Dr. Minor was one of five persons selected in the nation to attend the Fulbright Commission's Community College Seminar, which was held in the Russian Federation. The purpose of the program is to create connections with societal cultural higher education systems of other countries, and for both sides to learn about each other

Dr. Minor spent half the time in Moscow and the other half in the Ural and western Siberia regions, visiting 13 colleges (vocational education and 4-year colleges). Education is different in Russian Federation; by ninth grade students have decided on a track, either they are done with schooling and will head to vocational/technical schools or they will remain in high school two more years then move on to university. When the Fulbright participants advised that students can change their path in the U.S.A., and even come back to school at 50 years old, the Russians found this shocking.

The group met with government officials and community representatives who do related programs combining workforce training with education and preparation for higher education (similar to SCC). The group also toured one vocational school in Perm Russia where adult students who are developmentally delayed are learning to cook with the goal of entering the workforce as lower level line cooks and prepared lunch for the group.

Dr. Minor advised that there is definite potential for an education exchange (student or faculty) with Russia as several Russians professors expressed interest in getting U.S. experience. Other opportunities include webinars, synchronized courses with an international partner, etc.

14. INFORMATION ITEMS (NO ACTION REQUIRED)

(a) Sabbatical Leave for the 2014-2015 Academic Year, Page 33

Dr. Minor introduced faculty member Laura Pierot, who shared her experience about her sabbatical.

In fall 2014, Ms. Pierot (teaches Spanish) wanted to study interpretation/translation of Spanish, English and French for opportunities to apply at Solano Community College

(b) Measure Q and Measure G Quarterly Progress Update Reports to the Governing Board, Page 46

Pam Kinzie of Kitchell gave a progress report for Measure Q and Measure G, providing updates on percentage of completion of projects.

15. ANNOUNCEMENTS

Trustee Brown announced that head softball coach has been named “Coach of the Year”.

16. ITEMS FROM THE BOARD

Trustee Thurston attended and/or participated in the following:

April 22: Principals Breakfast at Solano College Fairfield campus

April 24: Vallejo Young Scholars Celebration Event held at the California State University Maritime campus and was sponsored by the Vallejo Education and Business Alliance (VEBA)

April 30: Filipino Event at the Community Center.

May 3: Trio-STEM Kickoff Celebration at Solano Community College Fairfield Campus

May 4: Measure Q Steering Committee Meeting

Trustee Young attended and/or participated in the following:

April 22: Principals Breakfast at Solano Community College Fairfield Campus

April 24: California State University maritime “Vallejo Young Scholars Celebration Event that was sponsored by Vallejo Education and Business Alliance (VEBA) April 27: Mentoring and tutoring mathematics to students who are participants in an after school program at Hogan Middle School in Vallejo.

April 29: Solano Economic Development Corporation breakfast at the Hilton Garden Inn in Fairfield.

May 1: Jack and Jill of America, Incorporation Greater Vallejo Chapter, of which I am a charter member, 2016 Annual Black Family Day Program “The Power to Make a Difference.” The program was held at USA World Classics Car Museum & Event Center in Vallejo.

May 2: Willie B. Adkins Scholars of Vallejo City Unified School District 2016 Spring Conference Appreciation Dinner hosted by AKA KBO, celebrating 30 years of “Making the Dream a Reality.” The conference was held at Jesse Bethel High School. The theme was “THINK HBCU!”

May 3: “TRIO- STEM” Kickoff Celebration at SCCD

May 4: Mentoring and tutoring mathematics to students who are participants in an after school program at Hogan Middle School in Vallejo.

May 4: SCCD Measure Q Steering Committee meeting

17. ADJOURNMENT

It was moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the Board meeting. The motion was passed unanimously. There being no further matters before the Board, the meeting was adjourned at 8:01 p.m.